- 1. Text SMS code, provided by department, to (857) 214 2277
- 2. If the system does not recognize an account that is associated with the phone number you are texting from, you will receive the following message:

<	(857) 214-2277 >	
	Text Message Today 11:12 AM	
		NEGRAC
No acco attendan "July 12, Conferer number. address	unt on file - your nee has been recorded fo 2019 MGH Friday HIV nee" using this mobile Please send your full en to confirm.	or nail

- 3. Respond to the text message with your email address.
  - This should be the email address you have an account with or are planning on creating an account with
    - Partners employees should use their Partners email address

4. If you have an account on file but do not have the number you are texting from linked to your account, you will receive the following message:

11:13		.ıl ? ■
<	(857) 214-2277 >	
	Text Message Today 11:12 AM	NEGRAC
No account o attendance h "July 12, 2019 Conference" number. Pleas address to co	n file - your as been recorded for MGH Friday HIV using this mobile se send your full email onfirm.	
	<b>E_1,1</b> 420.	
Account on finumber. Pleas	ile, but different mobile se login to your onfirm the changes.	
	Text Message	

Use the instructions on the next page to update the mobile number on your account

If you do have an account with our site, and the mobile number on file matches the one you are texting from:



## TO UPDATE THE MOBILE NUMBER LINKED TO YOUR ACCOUNT:

1. Log-in to your account

5.

- 2. Click 'My Account' on menu at top of page:
- 3. This message will appear at the top of your *My Account* page:



4. Click 'Edit', then 'Mobile'. Add your phone number in the text box, then click 'Confirm Number'

After clicking 'Confirm Number', you will receive a confirmation code via text message

VIEW EDIT	BOOKMARKS	MY ACTIVITIES	ORDERS	REPORTED CREDIT	
Account Pr	ofile Mobile				
PHONE NUMBER *					
COUNTRY					
USA / Canada / Da	minican Rep. / Pue	erto Rico 🔻	)		

[	<b>CONFIRMATION CODE</b> Enter the confirmation code sent by SMS to your mobile phon					
	CONFIRM NUMBER	DELETE & START OVER				

6. After confirming your phone number, your attendance will be recorded, and you will receive a confirmation message